

Dear Applicant:

Thank you for your interest in the Art History M.A. program at the University of Cincinnati. I have enclosed information about our graduate studies, along with the Art History departmental application and recommendation forms. If you would like to apply to our program, you will need to submit the following:

- Online UC graduate application form (<https://www.grad.uc.edu/>)
- \$40.00 application fee
- Art History departmental paper application form (which I have included with this letter)
- Three letters of recommendation (using the enclosed form) from former professors or others qualified to judge your academic work in terms of your preparedness for graduate art history study
- Official transcripts, undergraduate (and graduate if you have undertaken other advanced studies)
- An essay (1-3 pages) that includes an intellectual autobiography, your educational objectives, and your reasons for applying to the program at UC
- A sample research paper on a subject you feel is appropriate and which can provide an indication of your skills and interests
- GRE Scores
- Resume

Along with further information about graduate studies, the UC application form is available online under “Future Students” at www.uc.edu, with instructions for submitting the application fee. All other forms should be returned to me at the address below. To learn more about the Art History faculty, go to <http://daap.uc.edu/people/art>, and to read more about our program, see <http://daap.uc.edu/art/marthistory>. You can also find Course Descriptions, which lists our courses, online at <http://www.uc.edu/courses/daap.pdf>.

Applications for the 2008-2009 academic year are due February 1, 2008. We accept applications throughout the year for entry in the autumn, winter, and spring quarters, as well. However, these prospective students are generally not eligible for financial aid as we distribute all scholarships and assistantships in the winter quarter for the following year. If you have any questions about the application process or about the program in general, please feel free to contact me at 513 556 2815 or mankinde@ucmail.uc.edu. If you would like to make a site visit, I would be happy to introduce you to our faculty, staff, and graduate students, and show you around DAAP College with its award-winning facilities.

I look forward to hearing from you.

Mikiko Hirayama, Ph.D.
Co-Director of Graduate Studies in Art History
College of DAAP-School of Art
University of Cincinnati
P.O. Box 210016
Cincinnati, OH 45221-0016

The Master of Arts Program in Art History

School of Art

College of Design, Architecture, Art and Planning

University of Cincinnati

**The Master of Arts Program in Art History
School of Art
College of Design, Architecture, Art and Planning
University of Cincinnati**

The M.A. degree in Art History is offered through the School of Art, College of Design, Architecture, Art, and Planning at the University of Cincinnati. Preparation requires two years of full-time study, which includes the writing of a thesis. Six full-time faculty members provide instruction and research opportunities in a diverse range of areas. All of the faculty have made notable contributions in teaching and research.

Art History concerns the study of the lives of artists and their work and deals with questions having to do with the forms, traditions, meanings, and cultural context of works of art, and architecture. The Master's degree in Art History may lead to further study toward the Ph.D., to college teaching, to museum work, to arts administration, to historical preservation and restoration, or to one's own individual enrichment.

Application

1. *The University Graduate Application Form is available online at www.grad.uc.edu.*
2. Application Fee – Payable online.
3. Department Application Form (form included).
4. Official transcripts of all undergraduate and graduate studies
5. Three letters of recommendation (form included) from former professors or others qualified to judge the applicant's academic potential and ability to work successfully at the graduate level.
6. An essay that includes an intellectual biography, your educational objectives, qualifications for admission to graduate study in Art History, and your reasons for applying to the program at the University of Cincinnati.
7. Sample research paper.
8. GRE Scores
9. Résumé
10. International Students – A score of 600 on the Test of English as Foreign Language (TOEFL) is required.

(Items 3 through 8 should be mailed (in an envelope only, no binders, folders, etc.) directly to:

Mikiko Hirayama, PhD
Co-Director of Graduate Studies in Art History
College of DAAP, School for Art
P.O. Box 210016
Cincinnati, OH 45221-0016

Admission

1. Applications are due **February 1** for admission for the following autumn quarter, especially those to be considered for financial aid.
2. A Bachelor's degree from an accredited college or university with a "B" average in relevant undergraduate work is required.
3. Decisions rest with the faculty of the Department of Art History.
4. The Art History Department does not make decisions on the basis of race, age, sex, color, religion, sexual orientation, or handicap.

Requirements for the M.A. Degree

1. Sixty (60) quarter hours of credit
2. Research Seminar, Thesis Colloquium and Professional Practices Seminar, Historiography Seminar
3. Reading proficiency in French, German, Italian, Dutch, Spanish, Japanese or relevant language
4. Passing grade on the written qualifying exam
5. A 40-80 page thesis

Program of Study

The Graduate Program in the Department of Art History offers courses leading to the degree of Master of Arts. Preparation requires one to two years of full-time study, which includes the writing of a thesis. About 48 quarter hours, or 12 courses, and an additional 12 hours of thesis work or course work, or 16 hours of the Museum Studies Certificate, are necessary for completion of the degree. Most of the courses are seminar format, and tend to be about evenly divided between the professor's lectures and student reports.

The program offers courses in the following areas: Italian and Northern, Renaissance, Baroque, 19th Century, 20th Century, American, European, African American, African, Museum Studies, Feminist Theory, Contemporary Art, the History of Photography, and East Asian art. Courses in Ancient Art and Architecture are taught by members of the Classics Department.

Faculty-directed independent study is approved in special cases when normal course offerings do not fit a student's schedule, or when a student's program of study necessitates it. Overall, it is felt that students benefit from the classroom experience, and are encouraged to take regularly scheduled courses. To do an independent study a student and the faculty member directing the project complete a contract, which must be approved by the Director of Graduate Studies.

Interdisciplinary work is encouraged, but no more than 12 hours or 3 courses should be outside the Art History or Classics area.

Financial Aid

The Department of Art History is allocated a limited number of Graduate Assistantships (GA's) and University Graduate Scholarships (UGS's) each year by the University Graduate Dean.

Graduate Assistantships (GA's)

These (5) competitive awards to full-time graduate students require teaching or research and slide room or gallery services of not more than 20 hours per week for nine months; stipends are currently \$8000.00 and include remission of tuition, including general fees.

Students receiving a Graduate Assistantship help in the teaching of the general Art History survey course (23-ARTH-111, 112, 113). They must:

1. Attend large lecture classes three hours a week.
2. Hold one review session each week for one hour.
3. Help with the grading of papers and averaging of final grades.

(3)

University Graduate Scholarships (UGS's)

The Department awards about 6 University Graduate Scholarships (UGS's). These awards waive tuition, but not general fees. They are offered on a competitive basis to full-time students.

Other Awards

Summer research grants and University fellowships are offered. These will be announced during the course of the academic year.

Procedures for Awarding Financial Aid

All applicants requesting financial aid (including continuing students) must make their request known in writing to the Director of Graduate Studies by February 1 for aid to be granted for the following academic year.

The faculty regrets that it must limit students to two years of fellowships. Reappointment is not automatic; awards are based on academic performance during the first year of graduate work.

Awards to first-year students are based on the quality of undergraduate preparation; quality of previous work experience, if applicable; letters of recommendation from those qualified to assess the student's academic potential; and the clarity and thoughtfulness of completed application form.

**University of Cincinnati
Graduate Art History Program
School of Art
College of Design, Architecture, Art and Planning**

Recommendation form for applicants (3)

To be completed by applicant (please type or print)

Name: _____
Degree and Program _____
Being Applied For: _____

The Family Educational Rights and Privacy Act of 1974 and its amendments guarantee students access to educational records concerning them. Students are also permitted to waive their rights of access to recommendation.

____ I waive my right to examine this letter.
____ I do not waive my right to examine this letter.

Signature _____

Recommendation summary/ evaluation:

In comparison with a representative group (as checked below) of students in the same field who have had approximately the same amount of experience and training, how do you rate the applicant in *general all around scholarly ability*?

Circle the text in one box below:

<u>below average</u>	<u>average</u>	<u>above average</u>	<u>good</u>
<u>very good</u>	<u>outstanding</u>	<u>truly exceptional</u>	inadequate opportunity to <u>observe</u>

Circle the text in one box below that indicates your ranking of the applicant:

<u>lowest 40%</u>	<u>middle 20%</u>	<u>next 15%</u>	<u>next highest 15%</u>	<u>highest 10%</u>
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Note: Identify the educational level of the representative group with whom the applicant is compared by circling the text in one box below:

<u>college juniors</u>	<u>college seniors</u>	<u>first year graduate students</u>	<u>advanced graduate students</u>
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How long have you known the applicant? _____

In what capacity? _____

[over]

Recommendation page 2

What is your estimate of the applicant's promise as a graduate student? Please discuss the applicant's strengths and weaknesses, accomplishments, intellectual independence, capacity for analytical thinking, ability to organize and express ideas clearly, motivation, and ability to work as a research or teaching assistant. Answer in the space below or on a separate sheet.

Signature _____ Date: _____

Print or type name: _____

Position: _____

Print or type address: _____

Thank you for providing this information! Please return to:

**Diane Mankin, Ph.D.
Co-Director of Graduate Studies in Art History
College of DAAP, School of Art
University of Cincinnati
P. O. Box 210016
Cincinnati, OH 45221-0016-0850**

**APPLICATION
MASTER OF ARTS PROGRAM IN ART HISTORY
School of Art, College of Design, Architecture, Art, and Planning
UNIVERSITY OF CINCINNATI**

DATE OF APPLICATION: _____

NAME: _____

CURRENT ADDRESS: _____

PHONE: _____ E-MAIL: _____

SOCIAL SECURITY #: _____ US CITIZEN? _____

BIRTHDATE: _____ BIRTHPLACE: _____

COLLEGES AND UNIVERSITIES ATTENDED:

<u>Name of School</u>	<u>Dates Attended</u>	<u>Degree with Date of Graduation</u>	<u>GPA</u>
_____	_____	_____	_____
_____	_____	_____	_____

HONORS, SCHOLARSHIPS, AWARDS (use back of page if necessary)

DO YOU WISH TO BE CONSIDERED FOR (check all that apply) :

Tuition Scholarship	_____ YES _____ NO
Teaching Assistantship (assist with the 100-level Art History survey class)	_____ YES _____ NO
Graduate Assistantship	
• DAAP Galleries	_____ YES _____ NO
• Visual Resources Collection (slide library), DAAP Library	_____ YES _____ NO

SIGNATURE: _____

University Policy Statement

The University of Cincinnati reaffirms its policy that discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, handicap, or age will not be practiced in any of its activities. Complaints and issues surrounding the abridgement of this policy should be addressed to:

Office of Equal Opportunity
University Hall, Suite 250
P. O. Box 210214
Cincinnati, OH 45221-0214

Art History Graduate Program Requirements
School of Art, College of DAAP
University of Cincinnati

Revised Autumn 2005

Name _____ Social security number _____

Local address _____

Telephone _____ Email _____

Note: Please use only pencil below.

Total Quarter-Hours Completed/Date

Fall
Winter
Spring
Fall
Winter
Spring

Date of Expected Graduation _____

Possible field of concentration _____

Course check sheet: 60 quarter-hours needed—at least 12 courses (48 hours) and 12-24 additional credits in courses (3 courses) or hours of thesis. 64 total credits are needed if student wishes to complete the Museum Studies Certificate. Please note that “370” may appear as “ARTH” in some older listings.

Group 1: Required Courses (12 credits)

Course	Number	Quarter	Grade
Research Seminar <i>(Fall of first year)</i>	23-ARTH-751		
Thesis Colloquium <i>(Fall of second year)</i>	23-ARTH-752		
Historiography <i>(offered every other year— next in Winter, 2007)</i>	23-ARTH-750		

Group 2: Seminars in Art History or Classics (700 or 800 level) (20 credits)

5 seminars, in addition to the 3 required seminars above, are required

Course	Number	Quarter	Grade
	23-ARTH-		
	23-ARTH-		
	23-ARTH-		
	23-ARTH-		
	23-ARTH-		

Group 3: Electives (500 level and above) (16 credits)

4 elective courses in Art History (including Independent Study), Classics, or other relevant Humanities, by petition to the DGS and with faculty approval (no more than 3 may be outside Art History or Classics)

Course	Number	Quarter	Grade
	23-ARTH-		
	23-ARTH-		
	23-ARTH-		

Group 4, Option 1:

Additional courses (including certificates in Women’s Studies and Historic Preservation, 800-level and above OR thesis credits (3 courses/12 credits)

Course	Number	Quarter	Grade

Group 4, Option 2:

Museum Studies Certificate courses (4 courses/16 credits)

(These do not count as Art History or Humanities electives, but do count toward the degree)

Course	Number	Quarter	Grade
	23-ARTH-		
	23-ARTH-		
	23-ARTH-		
	23-ARTH-		

Group 5: Other Requirements (not counted toward the degree in terms of credit hours)

Requirement	Number or Title	Date Completed	Grade
Foreign language—choose 1 <ul style="list-style-type: none"> • French, German, Italian, Japanese, or Spanish Dept. exam • Courses • Education Testing Service (not recommended) 	15-FREN-897, 898, 899 12-GRMN-897, 898, 899 15-ITAL-581, 582, 583 15-SPAN-879, 898, 899		
M.A. Qualifying Exam	N/A		
Thesis	N/A		

Group 6: Additional Courses (not counted toward the M.A. degree)

(e.g., undergrad courses, pedagogy seminar, studios, Preparing Future Faculty class, etc.)

Course	Number	Quarter	Grade